



# The End-to-End Compliance Platform for International Entity Management

## Overview

Filejet now offers comprehensive global entity management in 90+ countries. With a single platform, you can manage domestic and international entities, automate workflows, and tap into expert legal support—without juggling vendors or systems.

## Why Legal Teams Choose Filejet



### Global Coverage

Full support in over 90 countries



### Managed Services

Local legal drafting, filings, and compliance tasks handled for you



### End-to-End Visibility

Centralize all entity data, approvals, and activity in one platform



### Trusted Expertise

Backed by years of U.S. compliance leadership



### Secure & Scalable

ISO 27001 certified, GDPR compliant, and fully encrypted

## Core Capabilities

- **Track and manage** global legal entities
- **Automate** annual approvals, officer changes, and UBO filings; **Store** multilingual documents and collect electronic signatures
- **Monitor** compliance statuses, due dates, and board activity in real-time

## Managed Services Included

- Drafting of board and shareholder resolutions; Local legal review and compliance validation
- Legalizations, apostilles, notarizations
- Collection of wet ink and electronic signatures
- Filing with local registries and regulatory bodies
- Weekly check-ins with your dedicated client manager
- Daily support for ad hoc entity maintenance

## Real-World Results

“Filejet freed up valuable internal time. We now spend less effort on corporate secretarial work and more on strategic priorities.”

— Senior Legal Counsel, Fortune 500 Company

### Companies using Filejet report:

**89%**

reduction in global compliance risk

**73%**

fewer legal bottlenecks for finance teams

**62%**

improvement in visibility across jurisdictions

## Built for Modern Legal Teams

Confidence in entity status across 90+ countries

Streamlined collaboration across legal, finance, and operations;  
Fewer fire drills, more forward planning

A true compliance partner—not just a software platform

## Global Coverage

Filejet offers direct support in jurisdictions including:

**Americas:** U.S., Canada, Brazil, Mexico, Argentina, Colombia, and more

**Europe:** UK, Germany, France, Netherlands, Switzerland, Spain, Italy, Nordics, CEE, and more

**Middle East & Africa:** UAE, South Africa, Nigeria, Egypt, Saudi Arabia

**Asia Pacific:** China, India, Singapore, Japan, Australia, New Zealand

**Finance Hubs:** BVI, Mauritius, Luxembourg, Cyprus

(Full country list available on request)

## Services for Every Stage of the Entity Lifecycle

### Annual Compliance

- Annual filings and approvals
- UBO and BOI filings
- Confirmation statements
- Audit and management report approvals

### Daily Management

- Director and officer changes
- Powers of attorney
- License renewals and notarizations

### Lifecycle Events

- Capital changes, entity dissolutions, reinstatements
- KYC, foreign qualifications, name/address changes
- AoA redrafting, shareholder meetings

### Process Optimization

- Configurable compliance calendars
- Standardized templates for recurring processes

### Signature Collection

- DocuSign integration or Filejet-managed wet signature service

### Global Filings

- Online and original-document filings with local registries

## Let's Talk

If you're ready to centralize and modernize your global entity operations, Filejet makes it simple—with complete visibility, local expertise, and everything under one roof.

**Book your personalized demo today!** [filejet.com/demo](https://filejet.com/demo)



## List of Countries Served

### Americas

#### (North, Central & South America)

Argentina  
Bolivia  
Brazil  
Canada  
Chile  
Colombia  
Costa Rica  
Ecuador  
Guatemala  
Honduras  
Mexico  
Panama  
Paraguay  
Peru  
United States (through Filejet)  
Uruguay  
Venezuela

### EMEA

#### (Europe, Middle East & Africa)

##### Europe:

Albania  
Austria  
Belgium  
Bosnia  
Bulgaria  
Croatia  
Cyprus  
Czech Republic  
Denmark  
Estonia  
Finland  
France  
Georgia  
Germany  
Gibraltar

Greece  
Hungary  
Italy  
Latvia  
Lithuania  
Luxembourg  
Macedonia  
Malta  
Monaco  
Netherlands  
Norway  
Poland  
Portugal  
Romania  
Russia  
Serbia  
Slovakia  
Slovenia  
Spain  
Sweden  
Switzerland  
Turkey  
Ukraine  
United Kingdom

##### Middle East & Africa:

Algeria  
Egypt  
Ethiopia  
Ghana  
Kenya  
Lebanon  
Morocco  
Nigeria  
Saudi Arabia  
Senegal  
South Africa  
UAE

### APAC

#### (Asia Pacific)

China  
Hong Kong  
India  
Indonesia  
Japan  
Malaysia  
Philippines  
Singapore  
South Korea  
Taiwan  
Thailand  
Vietnam  
Australia  
New Zealand

### Offshore / International Finance Hubs

BVI (British Virgin Islands)  
Mauritius

## Klea Services List

### Annual Compliance Services

- Approval of accounts
- Approval of Audit Report
- Approval of Management Report
- Allocation of results
- Annual filings
- Annual return
- UBO update filings
- Beneficial Ownership filings with FinCEN
- Confirmation statements
- Preparation of forms required to file the above, including draft resolutions, invitations, powers of attorney, etc.
- Get final approval on execution version
- Weekly/bi-weekly calls with your client manager
- Daily support by client manager during office hours

### (Daily) Management

- Director changes
- Officer changes
- Daily management changes
- Powers of attorney
- Board decisions
- Validation of management decisions
- Initial UBO statement
- Business license renewals
- Legalizations
- Notarization
- Apostille
- Company extracts
- Preparation of forms required to file the above, including draft resolutions, invitations, powers of attorney, etc.
- Get final approval on execution version
- Weekly/bi-weekly calls with your client manager
- Daily support by client manager during office hours

### Lifecycle Events

- Capital increase
- Change in name
- Change in address
- Change in statutory seat
- Share transactions
- Dissolution
- Extra-ordinary shareholder meeting
- Foreign qualification
- KYC
- Liquidation
- Reinstatement
- AoA revision/redrafting
- Entity optimization
- Preparation of forms required to file the above, including draft resolutions, invitations, powers of attorney, etc.
- Get final approval on execution version
- Weekly/bi-weekly calls with your client manager
- Daily support by client manager during office hours

### Template/Process Optimization

- Use Klea's standard templates
- Program your compliance agenda to start processes automatically
- Use Klea's configuration to self-manage processes for shareholder and board decisions

### Signature Collection

- Use our managed services to help collect wet ink signatures or receive detailed signing and sending instructions per document.
- Use our integrated DocuSign license or link your own DocuSign license to Klea and easily send requests out and receive signed documents directly into Klea.

### Filings

- Filings of decisions with the local registers, online or original document-based filings